

İZMİR INSTITUTE OF TECHNOLOGY

Student Disclosure Text for Transfer Application To Graduate Programs at İzmir Institute Of Technology

1- About the Data Controller

According to the Law on the Protection of Personal Data No. 6698 (hereinafter referred to as the "KVKK"), İzmir Institute of Technology (hereinafter referred to as "INSTITUTE") is the data controller because it processes personal data about you.

As our candidate student, we process your personal data as the relevant person as explained below and within the limits ordered by the legislation. We would like to inform you about our personal data processing process, as data controllers are obliged to inform the natural persons whose personal data they process in accordance with Article 10 of the Law, which regulates the Disclosure Obligation.

2- Your Processed Personal Data, Legal Reasons and Purposes of Processing

Your Personal Data subject to Processing; (Name/Surname, Nationality, Telephone Number, E-mail Address, Higher Education Institution Information where the Student is Registered (University/Institute/Department/Program, Program Level Information (Master's Information with Thesis, Non-Thesis Master's Information, Bachelor's Degree and Doctorate Information), Master's Degree, Ph.D. Information), Department/Program Information, Program Level Information at İzmir Institute of Technology Ph.D. Information (Master Information with Thesis, Master's Information without Thesis, Ph.D. Information with a Bachelor's Degree, with a Master's Degree), Photograph, Approved Transcript, Foreign Language Exam Document Information, Valid Student Certificate Information, Document Information Regarding No Disciplinary Crime, ALES Result Document Information, Passport Document Information, Your Signature).

Within the scope of your candidate student status; Receiving your transfer applications to graduate programs and evaluating whether you meet the eligibility criteria as a result of the preliminary examination; Establishing oral or written communication regarding the result of the preliminary examination; If a written exam and / or interview (physical or online) is to be held, planning these processes; Verification of your identity during the written exam and/or interview (physical or online) and evaluation of your eligibility for the program you are applying for with the announced evaluation method; Announcement of the evaluation results for the programs you have applied; If you have questions and opinions regarding the process of student admission to transfer graduate programs, verbal or written communication with you to provide information about them; Evaluation of your requests and complaints, making the necessary examinations in order to carry out corrective and remedial actions; To communicate with you verbally or in writing regarding your requests and complaints; Sharing information about current education programs such as current or future programs, courses, seminars upon your request; Introducing our Institute and our training programs, conducting research and development activities related to the trainings offered; Carrying out risk management and quality improvement activities; Providing necessary information in line with the demands and inspections of regulatory and supervisory institutions and official authorities; If you participate in the written exam and/or interview in the online environment, opening a personal account for access to the distance education system and sending the account information to the candidate student; Simultaneous holding of written exams and / or interviews within the scheduled time frames; Recording the remote written exam and/or interview in order to be transparent and auditable;

Law No. 6698 for the purpose of auditing remote written exam and / or interview activities, 5/1 "Obtaining explicit consent, 5/2-a)" Explicitly stipulated in the laws ", ç) "Mandatory for the data controller to fulfil his legal obligation ", d) "The data subject has been made public by himself", e) "Data processing is mandatory for the establishment, exercise or protection of a right", f) "Data for the legitimate interests of the data controller, provided that it does not harm the fundamental rights and freedoms of the data subject." It will be processed in accordance with the personal data processing conditions specified in the articles of "obligatory processing.

3- Transfer of Your Personal Data

Your personal data, in line with the realization of the above-mentioned purposes and limited to the fulfilment of these purposes; Initiating an administrative or criminal investigation based on a dispute within the scope of the relevant

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education and training activities, or sending it to the relevant public institutions and organizations in case of a lawsuit. In this context, if requested, we may transfer your personal data to public institutions (including but not limited to the Ministries and Presidential Boards, Higher Education Council, National Agency) within the purposes and limitations stipulated in the law.

Our online written exam and/or interview processes are carried out on three platforms:

Zoom System: Online written exam and/or interview will be conducted via the Zoom system, whose servers are located abroad, and we will record these interviews for the purposes mentioned above. This data will only be shared with those who are eligible to access the content of the said interviews.

Microsoft Teams System: An online written exam and/or interview will be conducted over the Microsoft Teams system whose servers are located abroad, and we will record these interviews for the purposes mentioned above. This data will only be shared with those who are eligible to access the content of the said interviews.

Skype System: An online written exam and/or interview will be conducted over the Skype system whose servers are located abroad, and we will record these interviews for the purposes mentioned above. This data will only be shared with those who are eligible to access the content of the said interviews.

Since your personal data of special nature are not processed within the scope of the activity subject to this disclosure text, your personal data will not be subject to transfer.

While the relevant processing and transfer activities are carried out, reasonable administrative and technical measures are taken, as permitted by technical means, in order to ensure the security and privacy of personal data.

Candidates who participated in the online written exam and/or interview, etc. third parties can view your name, surname, corporate e-mail, visual and audio personal data. At this point, we do not make any transfers, and we would like to remind you that people who access the personal data of other candidates and participants in this way will have individual responsibilities for this reason, and our Institute will not have any responsibility.

We would like to emphasize that while performing the relevant processing and transfer activities, we take reasonable administrative and technical measures permitted by technical means in order to ensure the security and privacy of personal data.

4- Methods of Obtaining Personal Data

Your personal data will be collected by non-automatic methods such as making an application with a petition, filling out the "Transfer Application Form" and sending the required documents in person or by mail.

5- What Are Your Rights As a Relevant Person Enumerated in Article 11 of the KVKK?

As personal data owners, if you submit your requests regarding your rights to our Institution by choosing any of the methods below, the Institution will conclude your request free of charge as soon as possible and within thirty days at the latest, depending on the nature of the request. However, if the transaction requires an additional cost, the fee in the tariff determined by the Personal Data Protection Board will be charged by our Institute. As the person whose personal data is processed, in Article 11 of the Law that regulates the rights of the person concerned, (a) learning whether personal data is processed, b) If personal data has been processed, to request information about it, c) To learn the purpose of processing personal data and whether they are used in accordance with its purpose, ç) Knowing the third parties to whom personal data is transferred in the country or abroad, d) Requesting correction of personal data in case of incomplete or incorrect processing, e) Requesting the deletion or destruction of personal data within the framework of the conditions stipulated in Article 7 of the KVKK, f) KVKK To request that the transactions made pursuant to subparagraphs (d) and (e) of Article 11 be notified to the third parties to whom the personal data has been transferred, g) Objecting to the emergence of a result against the individual by analyzing the processed data exclusively through automated systems, ğ) You have the right to demand the removal of personal data to be unlawful in case of loss due to processing .

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Filling in the Data Subject Application Form on the website of www.iyte.edu.tr, your application regarding your rights listed in Article 11 of the Law, the necessary information identifying your identity and your explanations about your right to exercise these rights, you can submit a signed copy of the form to the "İzmir High School". Institute of Technology, Gülbahçe Campus 35430 Urla, İzmir, Turkey " (Contact Number 0232 750 60 00) with documents identifying you by hand, via notary public or via e-mail to kvkk@iyte.edu.tr or by e-mail to KVK Law. You can send it by other methods specified in. or send the relevant form to iyte@hs01.kep.tr with secure electronic signature. For more information about the application method, methods and the content of the application, you can review the text of "Exercise of the Rights of the Related Person in accordance with the KVK Legislation" on our website www.iyte.edu.tr.

We report as "Data Controller" within the scope of KVKK.

Regards,

Izmir Institute of Technology

Address: Gülbahçe Kampüsü 35430 Urla, İzmir, Türkiye

Phone: 0 232 750 60 00

E-mail: kvkk@iyte.edu.tr

<input type="checkbox"/>	In accordance with the Personal Data Protection Legislation No. 6698, I have read and understood the Student Disclosure Text for Transfer Application To Graduate Programs at İzmir Institute Of Technology
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<input type="checkbox"/>	In accordance with the Personal Data Protection Legislation No. 6698, I request a more detailed explanation be provided to me on the following issues from the sections explained in the Student Disclosure Text for Transfer Application To Graduate Programs at İzmir Institute Of Technology. Write your requests here:
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Prospective Student

Name Surname :

Date :

Signature :